AI/VR Motion Picture Guild

# AI Use Schedule

A simple guide to every part of the form

Explains the AI Use Schedule, version 1.0, dated September 26, 2026

CONTENTS


What is the AI Use Schedule? . . . 2
The form at a glance . . . 2
The top of the form . . . 3
Section 1 — Were any AI tools used? . . . 3
Section 2 — How was AI used? . . . 4
Section 3 — Three quick checks . . . 4
Section 4 and signing page 1 . . . 5
Terms of Use & Disclaimers . . . 5
The declaration . . . 6
The small print . . . 7
Is the form complete? . . . 7
Credits . . . 7

THE BASICS

## What is the AI Use Schedule?

The AI Use Schedule is a two-page form in which a film production writes down every way it used AI tools, from early storyboards to the poster.

It is published by the AI/VR Motion Picture Guild (AIVR MPG). This booklet explains version 1.0, dated September 26, 2026. The form helps buyers, festivals, financiers and insurers see quickly what AI was used, who controlled it, and whether it appears on screen.

**Voluntary**
No one has to fill it in. It is the production's choice.

**Self-declared**
The production writes it. Nobody checks or verifies it.

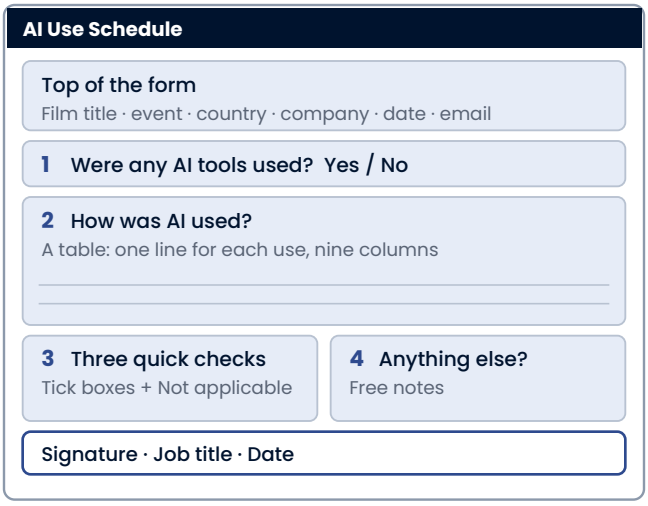
**Not a certificate**
It is not an approval, a clearance or legal advice.

THE BASICS

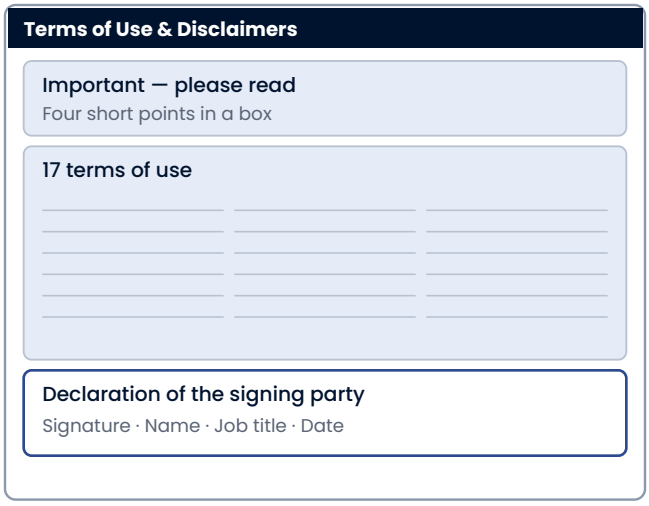
## The form at a glance

Page 1 is the form you fill in. Page 2 explains the rules and holds a second signature.

PAGE 1 — THE FORM YOU FILL IN




PAGE 2 — THE RULES AND A SECOND SIGNATURE




The numbers match the four numbered sections printed on page 1.

PAGE 1

# The top of the form

Six boxes across the top say which film this is and who is answering for it.

| Box | What to write |
|---|---|
| **Film Title** | The name of the film (working or final title) |
| **Event Name** | The event you are filling it in for |
| **Country of Origin** | Where the film was made. For a co-production, list every country |
| **Production Company** | The company responsible for the film |
| **Date** | The day the form is filled in |
| **Contact Email** | Where people can send questions about the form |

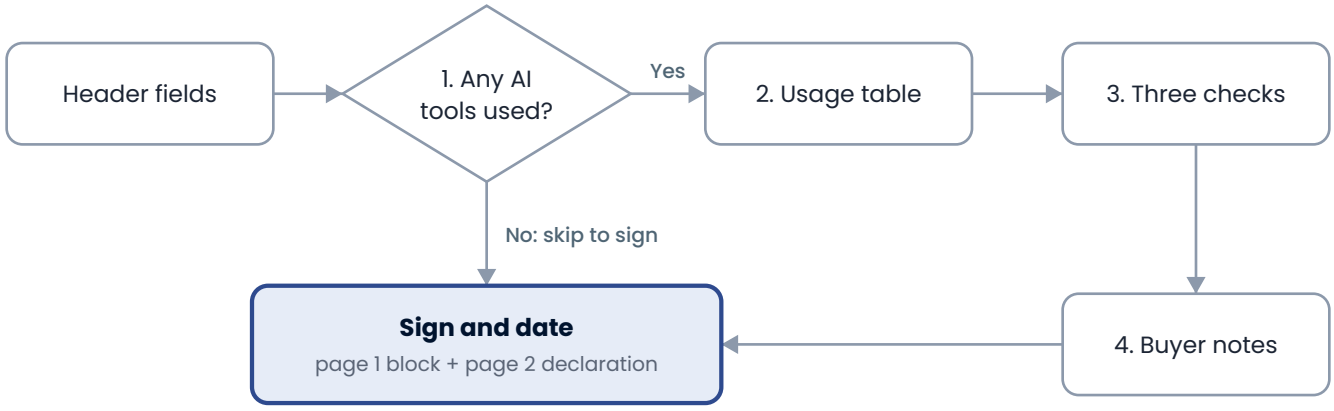
PAGE 1

# Section 1 — Were any AI tools used?

The form asks one question: were any AI tools used on this film? It adds that all of it counts: storyboards, previs, clean-up, subtitles, poster art and marketing.

- Tick **No** — skip to the bottom and sign.
- Tick **Yes** — fill in the table in Section 2, then Sections 3 and 4, then sign.

### Every schedule ends in a signature; only a Yes opens Sections 2 to 4




> Even one AI-made poster or one AI subtitle file means the answer is Yes.

PAGE 1

## Section 2 — How was AI used?

A table with nine columns. Write one line for each separate use of AI. The printed table has six lines.

| Column | What to write | Example |
|---|---|---|
| **Department** | Where AI was used: Development, Previs, Production, VFX, Post, Sound, Subtitling or Marketing | VFX |
| **Type of Usage** | What the AI did, in simple words | Replaced the sky in two shots |
| **Tool and Tier** | The tool's name, version and plan at the time it was used | Video tool, v3, enterprise plan |
| **License Holder** | Who held the account: a company or a person | Production company |
| **Date Range** | When the work was done | March to April 2026 |
| **In Final Cut?** | Yes or No. Previs that never reached the screen counts for much less | Yes |
| **Human Contribution** | Who directed, chose, edited and approved the result | VFX supervisor directed and approved |
| **Likeness?** | Yes or No: was a real person's face, voice or body made or changed? If Yes, point to the written consent | No |
| **Timecode** | Where it appears in the finished film | 00:42:10 to 00:42:55 |

The example column describes one invented use, for illustration only.

PAGE 1

## Section 3 — Three quick checks

Three tick boxes, plus a “Not applicable” box under the second one. Tick each one that is true.

| The form says | What it means |
|---|---|
| *Every tool account was in the company's name, not a freelancer's personal name.* | The company, not an individual, held the AI tool accounts. |
| *The company maintains complete chain-of-title regarding personal likenesses, with explicit written consent for all AI simulations and recreations.* | The company has written permission from every person whose face, voice or body was recreated with AI. |
| *Not applicable: no real person's likeness was used.* | A small box under the second check. Tick it when AI did not make or change any real person's face, voice or body, so the check above does not apply. |
| *Someone outside the production has checked the final master against this schedule.* | Someone outside the team compared the finished film with the form. |

A box left empty is also information: it tells the reader that step has not been done.

PAGE 1

## Section 4 and signing page 1

Section 4, “Anything else a buyer should know?”, is a free space for anything that does not fit the table. For example:

- AI use planned for later, such as marketing after the market
- A consent or licence that is still being finalized
- Why a box in Section 3 is not ticked

At the bottom of page 1, someone who can speak for the production company fills in **Signature**, **Job Title** and **Date**.

PAGE 2

## Terms of Use & Disclaimers

Page 2 is headed “Companion page to the AI Use Schedule — read before completing or relying on the form overleaf.” It starts with a box of four points:

> IMPORTANT — PLEASE READ
>
> - The form is not legal advice, and AIVR MPG is not a law firm.
> - What is written is the production's own statement. AIVR MPG does not check or approve it.
> - AI laws differ between countries and change often, so ask a local lawyer before relying on it.
> - The form is free and comes “as is”. You may share it, but only complete and unchanged.

Then come the full terms: **if you complete, copy or share the form, you accept these terms.** Here are all 17 in plain words.

| # | Term | In plain words |
|---|---|---|
| 1 | Purpose and status | A voluntary, educational way to record AI use. It creates no rights or duties. |
| 2 | Not legal advice | AIVR MPG is not a law firm. Using the form creates no professional relationship. |
| 3 | Local law | AI and copyright rules differ by country. Ask a lawyer in each country involved. |
| 4 | Self-declaration | The production is responsible for what it writes, and must update it if things change. AIVR MPG checks nothing. |
| 5 | No certification | A completed form is not an approval. No one may say a film is “certified” or “approved” by AIVR MPG. |
| 6 | No reliance | Anyone who receives a completed form must do their own checks. |
| 7 | Tool names | Naming a tool is only a record, not a recommendation. |
| 8 | Personal data | The production looks after any personal data on the form. AIVR MPG does not ask for completed forms. |

| # | Term | In plain words |
|---|---|---|
| 9 | Union and labour rules | The form does not replace union agreements or labour law. |
| 10 | No warranty | The form is provided “as is”, with no promises. |
| 11 | Limited liability | AIVR MPG is not responsible for losses from using the form. |
| 12 | Indemnity | If your use of the form leads to a claim against AIVR MPG, you cover the cost. |
| 13 | Copying | Free to copy and share, but only complete and unchanged. The logo and Guild name may not be used to suggest approval or membership. |
| 14 | Versions | This is version 1.0, dated September 26, 2026. Check the website for the latest version. |
| 15 | Translations | If the form is translated, the English version wins. |
| 16 | If one term fails | The other terms still apply. |
| 17 | Governing law | California law and Alameda County courts, for these terms only. |

PAGE 2

# The declaration

At the bottom of page 2, the person signing confirms four things:

1. They are allowed to sign for the production company named on page 1.
2. The form is true, accurate and complete, as far as they know, on the date they sign.
3. They understand it is a voluntary self-declaration that AIVR MPG has not checked, and that it is not legal advice or a certification.
4. They have not relied on AIVR MPG to work out their legal obligations.

They fill in **Signature**, **Name (print)**, **Job Title** and **Date**.

> Sign both pages: the signature box on page 1 and the declaration on page 2.

BOTH PAGES

# The small print

A few short lines sit at the top and bottom of the pages.

| Where | What it says | What it means |
|---|---|---|
| **Top of both pages** | © 2026 AI/VR Motion Picture Guild (AIVR MPG) | The Guild owns the form. |
| **Bottom of page 1** | "This complimentary form is a voluntary disclosure, not legal advice. Feel free to distribute it." | The form is free to use and share. |
| **Bottom of page 2** | "Feel free to distribute it, unmodified and in full, including this page." | Always share both pages, unchanged. |

QUICK CHECK

# Is the form complete?

Before relying on a completed form, check that:

- ☐ All six boxes at the top are filled in
- ☐ Section 1 is ticked, Yes or No
- ☐ If Yes, every use of AI has its own line, with all nine columns filled in
- ☐ Every "Yes" under Likeness points to a written consent
- ☐ Page 1 is signed, with job title and date
- ☐ The page 2 declaration is signed, with printed name, job title and date
- ☐ Both pages are kept together and unchanged

ABOUT THIS GUIDE

# Credits

| Credit | Name |
|---|---|
| **Original concept** | Esha Bargate |
| **Contributors** | Ethical Standards Council |
| **Senior Researcher** | Dr. Gary Rhodes |
| **Researcher** | Priya Parikh |
| **Head of Strategic Partnership** | Christopher A. Greer, Sr. |